

CONSTITUTION OF CARE WAVE FOUNDATION

Article (1)

The Name of the Agency shall be: **CARE WAVE FOUNDATION**

Article (2)

Address of the Principal Office of the Organization SABA COMMERCIAL ST# 1 DHA CLIFTON, KARACHI

Area of Operation:

The scope of activities of the Organization shall be the Province of Sindh.

Article (3)

Aims and Objectives of the Organization:

- I. To provide quality of Education Health
- II. Vocational technical & IT Skills
- III. To Promote sports and cultural & Arts
- IV. Livelihood & economics empowerment
- V. Research Centers, libraries & Shelter Homes (Women, Orphan Children Shelters and Old Age Homes) allover Sindh
- VI. To provide educational opportunities for less privileged communities
- VII. Environmental Protection Disaster relief @ Aid
- VIII. To develop construction in urban and undeveloped cities in Sindh

Article (4)

Faizul
PRESIDENT
CARE WAVE FOUNDATION

Article (5)

Nature of the Organization:

The Organization shall be non-political, non-sectarian Voluntary Organization. It can get affiliated with other Welfare Association /Organizations registered under the Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961.

Article (6)

Membership:

A. Eligibility for Membership:

A Muslim / Christian & Hindu having the following qualification shall

B. Categories of Membership:

i) Patrons

A person who pays Rs:-60000/- or more in lump-sum to the Organization and whose Organization with the Organization is deemed by the Provincial Executive Committee helpful for the promotion of its objectives shall be invited by the Provincial Executive Committee to be its patron. Condition A (ii) of Article (6) shall not apply on this category of membership.

ii) Life Member:

A person who pays Rs:-5000/- in lump-sum to the Organization shall be invited by the Provincial Executive Committee to become a Life Member of the Organization.

iii) Ordinary Member:

A person whose application for membership is approved by the Province Executive Committee shall become Ordinary Member of the Organization on payment of an Annual Membership Fee of Rs:-1500/-.

ZareenKahKshan
GENERAL SECRETARY
CARE WAVE FOUNDATION

**REGISTERED
CERTIFIED COPY**

ZareenKahKshan
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

iv) Associate Member.

Any agency registered under the Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961, subscribing to the aims and objects of the Organization, subject to the approval of the Province Executive Committee can become its Associate Member on payment of an annual membership fee of Rs:-1200/- per month

v) Affiliated Member:

Any agency registered under the Ordinance of 1961 paying Rs:-1000/- per annum as Affiliation Fee and subscribing to the aims and objects of the Organization can become an Affiliated Member subject to the approval of the Province Executive Committee. The affiliated agency shall nominate two persons as Ordinary Members of the Organization.

vi) Honorary Member:

A person who has rendered eminent service to the cause of Social Welfare and cooperates activity with the Organization may be nominated as Honorary Member by the Province Executive Committee of the Organization. He /She shall not be required to pay any Membership Fee. Condition A (ii) of Article (6) shall not apply to this category of membership.

vii) Co-opted Member:

The Province Executive Committee can Co-opt Member(s) for Special purposes(s).

C. Procedure for Admission of Membership:

i) Patrons:

Persons who fulfill the condition laid down under Article 6-B (I) may be invited by the Province Executive Committee to become Patron of the Organization.

ii) Life Members and Ordinary Members:

Persons having qualification as laid down in Article 6(A) and desirous to become Life Member or Ordinary Member shall apply on prescribed form of the Organization, to the Province Executive Committee which shall have the powers to accept or reject any such application. A person shall become Life Member or Ordinary Member only after payment of the prescribed fee.

iii) Associate Member and Affiliated Member:

Any agency who fulfills the conditions laid down under Article 6-B (IV & V) can apply to the Province Executive Committee of the Organization to become Associate Member or Affiliated Member which shall have the power to accept or reject any such application. The agency shall become Associated Member or Affiliated Member only after payment of the prescribed fee.

iv) Honorary Member and Co-opted Member:

Honorary Member and Co-opted Member shall be nominated by the Province Executive Committee of the Organization.

Zarveenka Kshen
PRESIDENT
CARE WAVE FOUNDATION

Zarveenka Kshen
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY

Zarveenka Kshen

If the conduct of any member is deemed by the Province Executive Committee to be prejudicial to the interest of the Organization or calculated to bring the agency into disrepute, his membership can be suspended/cancelled according to the following procedure:-

- a) He / She shall be given a notice of at-least 15-days by the Province Executive Committee during which he shall submit a written explanation of his conduct.
- b) In the event of explanation being found unsatisfactory the Province Executive Committee may either administer a warning or may ask the member to resign his membership from the Association forthwith.
- c) In the event of the said member refusing to resign, when asked to do so, the Province Executive Committee in a special meeting may decide the case finally with $\frac{3}{4}$ majority of the total strength of the committee.
- d) For reasons to be recorded in writing, the Province Executive Committee with $\frac{3}{4}$ majority of its total membership may suspend forthwith the membership of a defaulting member maximum for a period of three months, during which, Province Executive Committee shall be bound to take final decision.

Jeejoo
PRESIDENT
CARE WAVE FOUNDATION

iv) Resignation:

Any member may on his own accord terminate his membership by sending his resignation in writing to the General Secretary. Province Executive Committee may accept resignation. Death of the member.

nil
GENERAL SECRETARY
CARE WAVE FOUNDATION

vi) Procedure for Restoration of membership.

In case it is due to non-payment of membership fees as per Article 6 F (i) his membership may be restored after payment of all the dues outstanding against the member subject to the approval of the Province Executive Committee.

- i) The notice for cancellation of membership on account of non-payment of fee should be published in local newspaper by the large Voluntary Social Welfare Organization, who may find it difficult to issue individual notice.
- ii) In case of his conduct being detrimental to the interest of the Organization, the Executive Committee, if it is satisfied, may restore his membership after he gives a written assurance that he will not work against the interest of the Organization
- iii) In case the person's membership is not restored by the Province Executive Committee, he shall have the right to appeal to the Provincial Council/General Body which by the majority of $\frac{2}{3}$ of the members present in voting, may restore his membership. Decision of the Province Council/General Body on this subject shall be final.

**REGISTERED
CERTIFIED COPY**
Zarveenka Kshai
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

**"B" Provincial Executive
Committee**

Jagan W
PRESIDENT
CARE WAVE FOUNDATION

[Signature]
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY
Zabeen Khatun
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

- ii) To appoint, from members of the Organization such Sub-committee(s) for any specific purpose(s) as may be necessary. It will have the right of co-opting members to serve on their Sub-Committees for specific purpose(s) Such sub-committee(s) shall submit reports to the Province Executive Committee on completion of the tasks assigned to them within the stipulated time after completion of tasks.
- iii) To invite, nominate accept suspend, cancel or restore the membership of person(s) according to the provisions of Article (6) of the Constitution.
- iv) To appoint, suspend punish or dismiss paid staff of the Organization if deemed necessary. It shall also determine the terms and conditions of the employment of staff.
- v) To prepare Schemes, Budget and Progress Reports and be responsible for the maintenance and safe custody of the office records property, etc.
- vi) If vacancy occurs, in the Province Executive Committee, the Province Executive Committee can co-opt member(s) if half or more than half of the terms of office is over. If the vacancy occurs before half the tenure of office is over, it shall be filled in by the General Body/Province Council.
- vii) It shall prepare Annual Reports, Audited Accounts and present them to the General body for approval.
- viii) It shall fix the date, time and place for holding Annual General Body Meeting as and when due.
- ix) After election the Committee shall draw-up the programs of the organization and be responsible for its implementation.
- x) The Committee shall keep a register of members to be maintained and kept up-to-date in which the names and addresses of all categories of members of the Organization shall be entered, with the payment made by each of them by way of donation or subscription as the case may be.
- xi) All Office Bearers and Members of the Province Executive Committee shall be Honorary and shall not charge any remuneration.
- xii) All property moveable as well as immovable belonging to the agency shall vest in the Province Executive Committee who shall administer it for only the Aim and Objects of the Agency.

C. General Secretary.

- i) The General Secretary shall be the Chief Executive of the Organization shall act in consultation with the President and be responsible to the Provincial Executive Committee.
- ii) He/She in consultation with the President, shall prepare the Agenda, call meetings of the General Body and Executive Committee in accordance with the provision of the constitution, prepare and put-up the minutes of the last meeting in the subsequent meeting for confirmation and maintain proper record of the same. He shall be responsible for execution of all the resolutions and directives of the Provincial Executive Committee and General Body/Provincial Council.
- iii) He /She shall prepare Annual report about the work done by the Organization and submit it in the meeting of Provincial Executive Committee for consideration and approval and subsequently in the General Body meeting, as the case may be.
- iv) He /She shall be responsible for submission of Reports and Returns as desired by the Registration Authority. He /She shall be responsible for office managements and the record of the Organization.
- v) He/She shall conduct all correspondence on behalf of the Organization except on policy matters for which prior approval and instructions of the Provincial Executive Committee shall be necessary.
- vi) He/She shall be responsible for the general supervision of the office staff and services of the Organization. The Provincial Executive Committee may delegate to him the power to appoint, dismisses and take punitive action against the paid staff of the Organization. Any such action taken by the General Secretary shall be reported to the Provincial Executive Committee and General Body for approval, which shall be final.
- vii) He/She shall verify all Bills, Vouchers, etc., and forward them to the Treasurer for scrutiny and payment as per rules.
- viii) He/She shall be the *Ex-Office* member of all Sub-Committees.
- ix) In case of any emergency, he /She shall have powers to meet expenditure up to Rs:-20,000/- subject to the approval by the Provincial Executive Committee in its subsequent meeting.

D. Joint Secretary.

- i) He /She shall assist the General Secretary in the discharge of his duties.
- ii) He /She shall perform such duties as may be assigned to him /her by the General Secretary in so far as they relate to his office.

Fazeeh
PRESIDENT
CARE WAVE FOUNDATION

(Signature)
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY
Fazreen Khatun
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

Fazal
PRESIDENT
CARE WAVE FOUNDATION

Ali
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY
Tarreekah Khan
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

C. General Secretary.

- i) The General Secretary shall be the Chief Executive of the Organization shall act in consultation with the President and be responsible to the Provincial Executive Committee.
- ii) He/She in consultation with the President, shall prepare the Agenda, call meetings of the General Body and Executive Committee in accordance with the provision of the constitution, prepare and put-up the minutes of the last meeting in the subsequent meeting for confirmation and maintain proper record of the same. He shall be responsible for execution of all the resolutions and directives of the Provincial Executive Committee and General Body/Provincial Council.
- iii) He /She shall prepare Annual report about the work done by the Organization and submit it in the meeting of Provincial Executive Committee for consideration and approval and subsequently in the General Body meeting, as the case may be.
- iv) He /She shall be responsible for submission of Reports and Returns as desired by the Registration Authority. He /She shall be responsible for office managements and the record of the Organization.
- v) He/She shall conduct all correspondence on behalf of the Organization except on policy matters for which prior approval and instructions of the Provincial Executive Committee shall be necessary.
- vi) He/She shall be responsible for the general supervision of the office staff and services of the Organization. The Provincial Executive Committee may delegate to him the power to appoint, dismisses and take punitive action against the paid staff of the Organization. Any such action taken by the General Secretary shall be reported to the Provincial Executive Committee and General Body for approval, which shall be final.
- vii) He/She shall verify all Bills, Vouchers, etc., and forward them to the Treasurer for scrutiny and payment as per rules.
- viii) He/She shall be the *Ex-Office* member of all Sub-Committees.
- ix) In case of any emergency, he /She shall have powers to meet expenditure up to Rs:-20,000/- subject to the approval by the Provincial Executive Committee in its subsequent meeting.

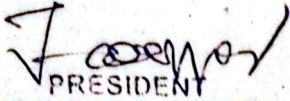
D. Joint Secretary.

- i) He /She shall assist the General Secretary in the discharge of his duties.
- ii) He /She shall perform such duties as may be assigned to him /her by the General Secretary in so far as they relate to his office.

iii) In the absence of the General Secretary the Joint Secretary shall perform all the duties of General Secretary.

E. Treasurer.

i) The Treasurer shall maintain accounts of the Income and Expenditure, and be Incharge of the finances of the Organization.


PRESIDENT
CARE WAVE FOUNDATION

ii) He/She shall operate the Bank Account of the Organization under Joint Signature of the President or General Secretary as may be decided by the Provincial Executive Committee.

iii) He /She shall within a week of receipt deposit all the amount in the Bank duly approved by the Provincial Executive Committee in the account of the Organization.

iv) He / She shall be responsible for proper auditing of the Organization's Account by an Auditor duly appointed by the General Body/Provincial Council.

v) He /She shall receive and collect all Donations, Grants-in-Aid, subscription dues and other payments on behalf of the Organization and will issue proper receipt thereof.

vi) He / She shall maintain accounts of the Organization in registers prescribed under Section 9 of the Voluntary Social Welfare Agencies (Registration and Control) Rules, 1962, and present monthly statement of Income and Expenditure in the meeting of the Provincial Executive Committee. He/She shall put-up Annual Audit Report about Income and Expenditure in the General Body/Provincial Council Meeting and get it confirmed.


GENERAL SECRETARY
CARE WAVE FOUNDATION

vii) He / She shall prepare the Annual Budget and place it before the Provincial Executive Committee for approval prior to its submission to the Provincial Council/General Body of the Organization.

viii) He / She shall get the accounts examined by the General Secretary and President quarterly and put up the quarterly report of the Accounts, Statement of Fee and other such dues payable by the members and shall suggest the means of increasing the source of income of the Organization.

REGISTERED
CERTIFIED COPY

DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

ix) He / She shall keep with him /her impress cash for day to day expenditure and the amount shall be fixed by the Provisional Executive Committee.

i) All meetings of the Organization shall stand adjourned for seven days if within 24 hour of the appointed time, quorum is not formed.

ii) No fresh Notice shall be needed for an adjourned meeting and the meeting shall be held on the same day, time and place in the following week. In case the day of meeting falls on a holiday, it will be held on the next working day. No quorum would be required for such meeting. Provision of this section shall not apply to the requisitioned meeting.

- iii) No quorum shall be required for an adjourned meeting.
- iv) A requisitioned meeting shall stand dissolved, if within half an hour of the appointed time no quorum is formed. A requisitioned meeting for the same business shall not be called for a period of one month from the dissolved requisitioned meeting. The decision taken in such a meeting shall be valid only if it is supported by a two thirds majority of the members present and shall have all the force of a meeting if it was called by the General Secretary.
- v) If any Office Bearer or Executive Member or Member of the Organization fails to attend three consecutive meetings of the Organization without prior and written intimation, he /she shall cease to be an Office Bearer / Executive Member of the Organization

Zarrewal Keshan
 PRESIDENT
 CARE WAVE FOUNDATION

A. Annual General Body.

The Annual General Body Meeting of the Organization shall be held within two months of the expiry of the fiscal year. i.e. 30th June, to transact the following business:-
 Matters referred to by the Provincial Executive Committee.

Any other matter permitted by the chair.

(i) Executive business as mentioned under Article 8(A).

Article (10) Meetings

An Annual General Meeting shall be called after giving 15 days written notice under postal certificate. If necessary it may be published in local newspapers/email.

One-third of the total members of the Organization in good standing, shall constitute the quorum at the Annual General Meeting or any other Meeting of the General Body/Provincial Council.

Zarrewal Keshan
 GENERAL SECRETARY
 CARE WAVE FOUNDATION

B. Special or Emergency meeting of General Body.

A Special or Emergency meeting of the General Body may be called by the General Secretary in consultation with the President.

Such meeting will require a written notice of at-least seven days.

One fourth of the total members in good standing shall constitute the quorum.

REGISTERED
 CERTIFIED COPY
Zarrewal Keshan
 DEPUTY DIRECTOR
 VOLUNTARY AGENCIES
 SOCIAL WELFARE
 GOVT. OF SINDH

C. To Requisition Meeting of General Body.

On a written request from one-third members of General Body in good standing, the General Secretary shall call the meeting of General Body for special business. In case, the General Secretary upon the receipt of requisition for such meeting does not convince meeting within fifteen days of the receipt of requisition, the requisitions may themselves convene General Body Meeting for business.

1. Meeting.

Such meeting will require a written notice of at least 15 days.

Fifty percent of the total members in good standing shall constitute the quorum.

Fazal
PRESIDENT
CARE WAVE FOUNDATION

D. Provincial Executive Committee Meeting.

The Provincial Executive Committee will ordinarily meet at-least once in two months.

- a) A notice of seven days will be necessary for an Ordinary Meeting of the Provincial Executive Committee.
- b) A Special or Emergent Meeting of the Provincial Executive Committee may be called at the discretion of the President at a notice of four (4) hours.

2. Notice.

One-third of the members shall form the quorum for a meeting of the Provincial Executive Committee.

3. Quorum.

- i) The term of office shall be for a period of two years for all the Office Bearers and Members of the Provincial Executive Committee.
- ii) No Office Bearers shall hold office for more than two(2) consecutive terms.
- iii) The Provincial Executive Committee must hand-over the charge to newly elected Provincial Executive Committee within 15-days after the election. The handing over and taking over will be carried out under the supervision of the Election Committee.

1. Meeting.**2. Notice.****3. Quorum.**

- i) The Elections of Office bearers and Executive members of the Provincial Executive Committee will be held after two years within two months of the expiry of the terms of office i.e. 30th June, of every alternate year.
- ii) An Election Committee consisting of three members, including its President shall be elected at the Annual General Body meeting to arrange and conduct elections of the Office Bearers and Members of the Provincial Executive Committee.

1. Meeting.

ne
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY
Zareen Khatun
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

2. Notice.**3. Quorum.**

- iii) The members of the Election Committee will not be entitled to seek elections for any post in the Provincial Executive Committee.
- iv) The elections will be held by Secret ballot and each member will have one vote.
- v) The Office Bearers and Members of the Provincial Executive Committee shall be elected in the General Body Meeting held at a special date with such notice being put up on the Notice Board in the Organization's premises fifteen days before election.

1. Meeting.

- vi) The Notice giving the date, time and place of election meeting of the General Body/Provincial Council would also be sent to all the members by post under postal certificate at-least fifteen days before the date of election for by email.

2. Notice.

3. Quorum.**Article (11) Term of Office**

Freehand
CARE WAVE FOUNDATION

Article (12) Elections.

Freehand
GENERAL SECRETARY
CARE WAVE FOUNDATION

Article (13)
Administration

Article (14)

Amendments In the Constitutions.

- vii) Nomination papers of candidates bearing signatures of the proposer and seconded, who are bonafide members, shall be submitted to the President, Election Committee on week before the election date. The candidates can withdraw within two days of the submission of papers.
- viii) The Provincial Executive Committee shall continue to hold office and discharge its duties in accordance with the constitution until such time as the new Provincial Executive Committee and Office Bearers are elected.
- ix) First election of the Organization shall be held by the founder members and the above procedure shall not be applicable for the first election.
- i) The Financial year of the Organization shall be from 1st July to 30th June, of the subsequent years.
- ii) The funds of the organization shall be kept in a Scheduled Bank approved by the Provincial Executive Committee and subsequently by the Registration Authority.
- iii) The Accounts shall be operated under Joint Signature of the Treasurer and President or Treasurer and General Secretary.
- iv) The accounts of the Organization shall be audited annually by the Chartered Accountant appointed by the General Body, subject to the approval of the Registration Authority.
- v) The Organization will not grant any donation to other agency unless it is approved under Section 47-(1)(0) of Income Tax Ordinance, 1979.
- vi) For acquiring / disposing off any property / equipment costing over Rupees:-2 lakhs/- approval of the General Body shall be necessary.
- vii) The moneys, income and property of the Organization however derived shall be applicable solely towards the promotion of the objects of the Organization.
- viii) No portion of the moneys, income and property of the Organization shall be paid or transferred directly or indirectly by way of profit, dividends and bonds otherwise to any of its members or relatives.
- i) Amendments in the constitution shall be made in a special meeting of the General Body called for this purpose.
- ii) Any members wishing to suggest an amendment in the constitution may do so by writing to the Provincial Executive Committee. After approval of the Provincial Executive Committee, the proposed amendment shall be circulated among all members of the Provincial Council/General Body, alongwith notice of the meeting at which the amendment is to be considered at least 30 days prior to the date of the meeting. Proposed amendments received from members up-to seven days before the date of the General Body Meeting will be placed before it for consideration.

REGISTERED
CERTIFIED COPY
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

iii) The amendment must be approved by 2/3 majority of the total membership of the General Body in good standing.

iv) The Organization shall not make any change in the constitution, Memorandum and Article of Organization, Rules and Regulation or Bye-laws, without the prior approval of the Registration Authority.

Farooq
PRESIDENT
CARE WAVE FOUNDATION

v) No amendment shall be enforced or applied without the approval of the Registration Authority (Director of Social Welfare and Women Development) Government of Sindh.

i) The Association/Organization shall be dissolved in accordance with Article 10, 11 and 12 of the Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961.

Article (15)
Dissolution of the organization.

ii) Dissolution shall only be decided at special meeting of the General Body, specially called for the purpose, with a fortnight.

iii) Notice. The decision taken would be communicated to the Registration Authority, Government of Sindh, for further necessary action.

iv) In the event of the dissolution of the Association/organization its assets, left after meeting its liabilities if any, shall be transferred to any other registered Voluntary Agencies having similar objectives and Registered under the Voluntary Social Welfare Agencies (Registration and Control) Ordinance 1961.

Zarreen
GENERAL SECRETARY
CARE WAVE FOUNDATION

REGISTERED
CERTIFIED COPY
Zarreen Khan Kishan
DEPUTY DIRECTOR
VOLUNTARY AGENCIES
SOCIAL WELFARE
GOVT. OF SINDH

PLAN OF OPERATION

ACCOMMODATION:

The office of the Association has been setup at SABA COMMERCIAL ST 1 DHA SOUTH KARACHI

- (a) Donations,
- (b) Grant-in-Aid
- (c) Membership Fee
- (d) Contribution.

Detail of Equipments and Records:

- 1. Table.....One (1)
- 2. Chair.....Six (6)
- 3. Almira.....One (1)
- 4. Minutes Book.....One (1)
- 5. Membership Register.....One (1)
- 6. Stock Register.....One (1)
- 7. Cash Book.....One (1)

Future plan

The Organization have the following aims and objectives :-

- I. Provide quality of Education Health
- II. Vocational technical & IT Skills
- III. To Promote sports and cultural & Arts
- IV. Livelihood & economics empowerment
- V. Research Centers, libraries & Shelter Homes (Women, Orphan Children Shelters and Old Age Homes) allow Sindh
- VI. To provide educational opportunities for less privileged communities
- VII. Environmental Protection Disaster relief @ Aid
- VIII. To develop construction in urban and undeveloped cities in Sindh

CARE WAVE FOUNDATION
GENERAL SECRETARY

CARE WAVE FOUNDATION
PRESIDENT

LIST OF BRANCHES

Name NGO CARE WAVE FOUNDATION Address SABA COMMERCIAL DHA ST 1 DISTRICT SOUTH KARACHI

a. Karachi

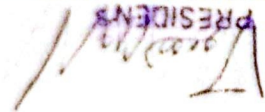
b. Hyderabad

c. KAMBER @ SHAHDADKOT

GENERAL SECRETARY
CARE WAVE FOUNDATION



PRESIDENTS
CARE WAVE FOUNDATION



MINUTES OF THE MEETING

CARE WAVE FOUNDATION

SABA COMMERCIAL ST 1 DHA SOUTH KARACHI

The NGO meeting was held in the office of the Association situated at SABA COMMERCIAL ST 1 DHA SOUTH KARACHI, under the President-ship of Ms Tabasum Sindho President of the NGO CARE WAVE FOUNDATION the meeting started with the recitation of Holy Quran.

2. While opening discussion Ms Tabasum. President has proposed that the above NGO may be registered from Social Welfare Department under the Voluntary Social Welfare Agencies (Registration & Control) Ordinance, 1961 All Participants unanimously approved and decided for the registration of the above NGO Properly applied to Social Welfare Department as soon as possible.

THE NGO OBJECTIVES ARE AS UNDER:-

- I. Provide quality of Education Health
- II. Vocational technical & IT Skills
- III. To Promote sports and cultural & Arts
- IV. Livelihood & economics empowerment
- V. Research Centers, libraries & Shelter Homes (Women, Orphan Children Shelters and Old Age Homes) allow Sindh
- VI. To provide educational opportunities for less privileged communities
- VII. Environmental Protection Disaster relief @ Aid
- VIII. To develop construction in urban and undeveloped cities in Sindh

CARE WAVE FOUNDATION
PRESIDENT
Tabasum

CARE WAVE FOUNDATION
GENERAL SECRETARY

[Signature]

The PA to Director General, Social Welfare Department, Govt. of Sindh, Karachi

C.C to:-

DIRECTOR-(VA)
For Director General / Registration Authority
SOCIAL WELFARE DEPARTMENT

Consequent upon compliance of conditions as mentioned in Article 7(1) of the Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961 and on payment of Annual Renewal Fees under Rule 4(2)(i) of the Voluntary Social Welfare Agencies (Registration and Control) Rules, 1962 and after scrutiny of the related documents submitted before the undersigned, the Registration in respect Care Wave Foundation bearing Registration No. PCSW(S) 1265 dated 10/1/202012 is hereby renewed for the period from 30/12/2025 to 31/12/2026



RENEWAL CERTIFICATE

No. 11/1265,-Care Wave Dir/(VA)/2012/41
DIRECTORATE GENERAL SOCIAL WELFARE
SINDH SECRETARIATE BLOCK, 79
Karachi, Dated 12th Jan 2026



14

CHALLAN NO. _____
(Treasury / Sub Treasury)

(Treasury Rule 92)
Challan of Cash Paid into the _____ at _____ **Karachi**
National Bank of Pakistan

To be filled by the remitter			to be filled in the Department officer of the treasury		
Whome Tendered	Name (or designation) and person on whose behalf money is paid	Full Particulars of the remittance and of authority (if any)	Amount	Head of Account	Order to the Bank
<i>Care Ware fundation</i>	President / Chairmen & General Secretary	R.C.O - KQ1901 C-029 VOLUNTARY AGENCIES SOCIAL WELFARE GOVERNMENT OF SINDH		R.C.O - KQ1901 C-029 VOLUNTARY AGENCIES SOCIAL WELFARE GOVERNMENT OF SINDH	Date Correct Receive and grant receipt Signature and full designation of the officer Ordering the money to be paid in)
		Total	<u>2000/-</u>		
in word) Rupees <i>Two Thousand Rupee only</i>			to be used only in the case of remittance to the Bank through Department officer or the treasury office		
received payment (in words) Rupees					
Treassuree Account	Date		Treasury Officer		

2000/-

12 JAN 2026
CASH RECEIVED

NBP Al-Farooq Islamic Banking
Sindh High Court Br. Khl. (5335)

14

CHALLAN NO. _____
(Treasury / Sub Treasury)


(Treasury Rule 92)
Challan of Cash Paid into the _____ at _____ **Karachi**
National Bank of Pakistan

To be filled by the remitter			to be filled in the Department officer of the treasury		
Whome Tendered	Name (or designation) and person on whose behalf money is paid	Full Particulars of the remittance and of authority (if any)	Amount	Head of Account	Order to the Bank
<i>Care Ware fundation</i>	President / Chairmen & General Secretary	R.C.O - KQ1901 C-029 VOLUNTARY AGENCIES SOCIAL WELFARE GOVERNMENT OF SINDH		R.C.O - KQ1901 C-029 VOLUNTARY AGENCIES SOCIAL WELFARE GOVERNMENT OF SINDH	Date Correct Receive and grant receipt Signature and full designation of the officer Ordering the money to be paid in)
		Total	<u>2000/-</u>		
in word) Rupees <i>Two Thousand Rupee only</i>			to be used only in the case of remittance to the Bank through Department officer or the treasury office		
received payment (in words) Rupees					
Treassuree Account	Date		Treasury Officer		

2000/-

12 JAN 2026
CASH RECEIVED

NBP Al-Farooq Islamic Banking
Sindh High Court Br. Khl. (5335)


Yours Faithfully

- | | |
|-----------------------|--------------------|
| 1 <u>Amir</u> | 2 <u>زین</u> |
| 3 <u>Saadat T.S.T</u> | 4 <u>Shumail</u> |
| 5 <u>Sumit</u> | 6 <u>Omair</u> |
| 7 <u>Arif</u> | 8 <u>Waqar</u> |
| 9 <u>Ali</u> | 10 <u>Muhammad</u> |

Signatures of Witnesses (With names and Addresses)

- | | |
|------------------|---------------------|
| 1 <u>James</u> | <u>James</u> |
| 2 <u>Tabasum</u> | <u>Saadat T.S.T</u> |

نوٹ: اس بقیگی کے لئے اطلاع دینے کے لئے رجسٹریشن اتھارٹی کو
ساتھ دن کے اندر اپنا رجسٹریشن نمبر بتانا ہے

within seven days.

Note: --- Loss of this Certificate must be reported to the Registration Authority

رجسٹریشن اتھارٹی

Registration Authority

دو ہزار

Two Thousand

TWELVE

day of

۰۶

JANUARY

LOT#

۱۰۳۶

Give under my hand and seal at

KARACHI

کراچی

اس بقیگی کے لئے رجسٹریشن اتھارٹی کے پاس (۱۹۶۱ء)

has this day been Registered Under the Voluntary Social Welfare Agencies
(Registration and Control) Ordinance 1961 (XL VI of 1961).
آج ادارہ سوشل ویلفیئر ایجنسیوں کے تحت رجسٹریشن کے تحت ہے (۱۹۶۱ء)

SABA COMMERCIAL ST #1, PHASE-V, DHA, KARACHI.

میں تصدیق کرتا ہوں کہ

CARE WAVE FOUNDATION

I hereby certify that

۲۰

of 28 2012

Registration No. PSM(S) 1265

رجسٹریشن نمبر

رجسٹریشن اتھارٹی کے پاس

CERTIFICATE OF REGISTRATION



سوشل ویلفیئر ایجنسیوں کے تحت

PROVINCIAL COORDINATOR SOCIAL WELFARE DEPTT.

(۱۱ خط سہ ۱۰۰۰)

Schedule II
FORM C
(See Rule 6)
۲
۵
۱۱

GOVERNMENT OF SINDH

گورنمنٹ سندھ

S. No. 1265